

**GOVERNMENT OF PAKISTAN
MINISTRY OF NATIONAL FOOD SECURITY AND RESEARCH
NATIONAL VETERINARY LABORATORY, ISLAMABAD**

SITUATION VACANT

National Veterinary Laboratory invites applications from Pakistani nationals for a PSDP project titled "National Peste des Petits Ruminants (PPR) Eradication Programme (Phase-I) Risk Based PPR Control in Sheep and Goats of Pakistan" for the following posts on contract basis.

S. No.	Name of Post	No. of Posts	Domicile	Age	Qualification
1.	Admin cum Finance Officer (PPS-07)	01	Open Merit	22-30 Years	a) Second Class or Grade 'C' Bachelor's Degree in Commerce (B.Com), Accounts & Finance, Project Management, Business or HR management b) At least Five (5) Years' relevant experience in office support work
2.	Admin Assistant (PPS-05)	01	Open Merit	18-28 Years	a) Bachelor Degree/Graduate from HEC recognized university; b) At least Two (2) years' of relevant experience c) Good knowledge of MS Word, MS Excel, etc.

Terms and Conditions:

1. The period of contract would be initially for (02) two years, extendable till completion of project on the basis of yearly performance evaluation.
2. The positions will be filled strictly on merit basis in the transparent manner and in accordance with the guideline provided in the Ministry of Finance O.M.No.F.4(9) R-14/2008, dated 19th July, 2017.
3. 5 years general relaxation in upper age limit besides relaxation as per existing rules.
4. Application already in Government service should apply through proper channel and produced NOC at the time of interview.
5. No TA/DA will be admissible for test/interview.

How to Apply:

- The interested candidates may only apply online on Universal Testing Services (UTS) official website at www.uts.com.pk within fifteen (15) days of the publication of the advertisement.
- Those candidates who desire to apply for more than one post, must submit separate application form for each post.
- Submission of hard copy of the application form is not required.
- Candidates shall pay test fee of Rs.300/- to UTS. Challan form can be download from website. Fee will only be accepted through Bank.
- Candidates sent their Bank Challan to 278 B, Main Nazim-ud-Din Road, F-10/1, Islamabad
- Deposited amount is neither refundable nor transferable.
- Candidates will be informed through text message/call by UTS regarding roll no. slips, test centers, timing, test date etc.
- Candidates are advised to keep on visiting UTS website for updates.
- Candidates can download their roll no. slips from UTS website.
- For any information / query regarding application, test, roll no. slip, test center, result etc., candidates may contact UTS (051-111-258-369).

(Muhammad Noman)

Admin cum Finance Officer

National Peste Peste des Petits Ruminants (PPR) Project
National Veterinary Laboratory, (NARC) Gate No. 02,
Park Road, Chak Shahzad, Islamabad, Ph: 051-9255104